TO: Mr. Thomas Andrews, County Manager
FROM: Steven R. Katkowsky, M.D., Director
DATE: September 18, 2006
SUBJECT: Renewal of Contract - Planned Parenthood of Georgia, Inc. and Fulton County

Requested Action: Approve renewal of contract between Fulton County and Planned Parenthood of Georgia, Inc. to provide expanded family planning services. The contract was approved by the Board of Commissioners on March 16, 2005, Item #05-0380.

Critical Date for Action: October 18, 2006

Purpose: Planned Parenthood of Georgia, Inc. will continue to provide family planning services to a minimum of 5,000 unduplicated users. Services will be available on a walk-in basis to the target population.

Discussion: We would like to exercise the second renewal option for this contract for the period of January 1, 2007 through December 31, 2007. This is a 1 year contract with 2 renewal options:

<table>
<thead>
<tr>
<th>AWARD HISTORY</th>
<th>BOC ITEM</th>
<th>DATE</th>
<th>DOLLAR AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial Award Amt</td>
<td># 05-0380</td>
<td>03/16/2005</td>
<td>$425,568</td>
</tr>
<tr>
<td>1st Renewal</td>
<td>#05-1063</td>
<td>09/21/2005</td>
<td>$425,568</td>
</tr>
<tr>
<td>2nd Renewal</td>
<td></td>
<td>10/18/2006</td>
<td>$425,568</td>
</tr>
<tr>
<td>Total of All Renewals</td>
<td></td>
<td></td>
<td>$851,136</td>
</tr>
<tr>
<td>Total Revised Amt</td>
<td></td>
<td></td>
<td>$1,276,704</td>
</tr>
</tbody>
</table>

Impact: Provide for expanded family planning services for Fulton County residents.
Availability of Funding:  818-810-8198-1160

Coordination:  County Attorney, Finance, Contract Compliance, Purchasing, Deputy County Manager

Contact Person:  Ms. Christine Greene, Financial Systems Manager (404) 730-1214.
Recommendation:  Approve renewal of contract.

Attachments:  Copy of original contract and contract sign off sheet.
Wording: Request approval of contract with Planned Parenthood of Georgia, Inc. for expanded family planning services.
**FULTON COUNTY UNIFORM CONTRACT/PURCHASING SIGN-OFF SHEET**

**PROCUREMENT ACTION:**
- [ ] Invitation To Bid (ITB)
- [ ] Statewide Contract
- [ ] Contract Amendment
- [ ] Request for Proposal (RFP)
- [ ] Change Order
- [ ] Renewal
- [ ] Request for Quotation (RFQ)
- [ ] Sole Source
- [ ] Emergency Procurement
- [ ] Other (Explain):

**SOLICITED FROM:**
- [ ] MBE
- [ ] FBE
- [ ] Non-M/FBE
- [ ] Total

**TYPE OF SERVICE:**
- [ ] Annual Purchase
- [ ] Construction
- [ ] Contract Employee
- [ ] Grant
- [ ] Land Purchase
- [ ] Professional Services
- [ ] Non-Professional Services
- [ ] Lease
- [ ] One Time Purchase
- [ ] Revenue Contract
- [ ] Other (Explain):

**PRIME CONTRACTOR**
- Name: [Name]
- Address: [Address]
- City: [City]
- ST: [ST]
- Zip: [Zip]
- Contact: [Contact]

**SUBCONTRACTOR**
- Name: [Name]
- Address: [Address]
- City: [City]
- ST: [ST]
- Zip: [Zip]
- Contact: [Contact]

**Amount:** $423,568.00  **Percentage:** [Percentage]

**Contract Start Date:** [Date]
**End Date:** [Date]

**Prior Contract(s) With County:** [Yes/No] Dates:

**Funding Line:** 818-810-8198-1160 G-YY06-910  2007

**Approval Signatures**
- [Signature] Date: [Date]
- [Signature] Date: [Date]

**Originating Department:**
- Information Technology: [Date]
- Environment and Community Development: [Date]
- Finance: [Date]
- County Attorney: [Date]
- Contract Compliance: [Date]
- Purchasing: [Date]
- Deputy County Manager: [Date]
- County Manager: [Date]
- Board of Commissioners: [Date]

**Finance Summary**

<table>
<thead>
<tr>
<th>Description</th>
<th>Original Amount</th>
<th>Previous Increases</th>
<th>This Request</th>
<th>Contract Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$423,568.00</td>
<td>$425,546.00</td>
<td>$423,568.00</td>
<td>$1,276,204</td>
</tr>
</tbody>
</table>

**MBE/FBE Portion**

<table>
<thead>
<tr>
<th></th>
<th>Amount: $</th>
<th>Percentage:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Ethnic Codes:**
- A - Asian American Male
- B - African American Male
- H - Hispanic American Male
- N - Native American Male
- W - White Female
- J - Asian American Female
- G - African American Female
- I - Hispanic American Female
- K - Native American Female

**Rev. 11/02**
- [Signature] White County Clerk
- [Signature] Canarv-Purchasing
- [Signature] Pink - Contract Compliance
- [Signature] Goldenrod - Originating Department
FULTON COUNTY
CONTRACTOR PERFORMANCE REPORT FOR GOODS/COMMODITIES

1. Report Period: from 03/06/05 to 06/30/06
2. Contract Period: from 01/16/06 to 12/31/06
3. Bid#: ___________________________ 4. PO No. and Amount: _______________________
5. Department: Health and Wellness
6. Vendor Name: Planned Parenthood of Georgia
7. P.O. Description: Expanded Family Planning

NUMERIC RATINGS

0 = Unsatisfactory Performance - Achieves contract requirements less than 50% of the time; not responsive, effective and/or efficient; unacceptable delay, incompetence; high degree of customer dissatisfaction.
1 = Poor Performance - Achieves contract requirements 70% of the time. Marginally responsive, effective and/or efficient; delays require significant adjustments to programs; key employees marginally capable; customers somewhat satisfied.
2 = Satisfactory Performance — Achieves contract requirements 80% of the time; generally responsive, effective and/or efficient; delays are excusable and results in minor program adjustments; employees are capable and satisfactorily providing service without intervention; customers indicate satisfaction.
3 = Good Performance - Achieves contract requirements 90% of the time. Usually responsive; effective and/or efficient; delays have no impact on programs/mission; key employees are highly competent and seldom require guidance; customers are highly satisfied
4 = Excellent Performance - Achieves contract requirements 100% of the time. Immediately responsive; highly efficient and/or effective; no delays; key employees are experts and require minimal direction; customers expectations are exceeded.

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>RATING</th>
<th>COMMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Quality of Goods/Services</td>
<td>0</td>
<td>Consistently adhere to guidelines in assuring that staff is trained. Meets all compliance with delivery of direct services to clients.</td>
</tr>
<tr>
<td>- Specification Compliance</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>- Technical Excellence</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>- Reports/Administration</td>
<td>(3)</td>
<td></td>
</tr>
<tr>
<td>- Personnel Qualification</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>2. Timeliness of Performance</td>
<td>0</td>
<td>Consistently meet guidelines for providing direct services to clients. Attends quarterly Family Planning Coordinators meeting.</td>
</tr>
<tr>
<td>- Were Milestones Met Per Contract</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>- Response Time(per agreement if applicable)</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>- Responsiveness to Direction/Change</td>
<td>(3)</td>
<td></td>
</tr>
<tr>
<td>- On-Time Completion Per Contract</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>3. Business Relations</td>
<td>0</td>
<td>Consistently submit reports within time frame listed in the contract.</td>
</tr>
<tr>
<td>- Responsiveness to Requirements</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>- Prompt Problem Notification</td>
<td>(2)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>4. Customer Satisfaction</td>
<td>0</td>
<td>Submits invoices to Fiscal Services in a timely manner.</td>
</tr>
<tr>
<td>- Met User Quality Expectations</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>- Met Specification</td>
<td>(2)</td>
<td></td>
</tr>
<tr>
<td>- Within Budget</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>- Proper Invoicing</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>- No Substitutions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5. Contractors Key Personnel</td>
<td>0</td>
<td>Vendor is recognized nationally for providing excellent, culturally appropriate reproductive health services to women and teens. There were no customer service complaints recorded during this contract period.</td>
</tr>
<tr>
<td>- Effective Management</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>- Credentials/Experience</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>- Ability to Accomplish Mission</td>
<td>(3)</td>
<td></td>
</tr>
</tbody>
</table>

*Report actual response times compared to contract response times (e.g., ambulance response time, technical support response time, delivery time for goods, software update timing).
* Report actual response times compared to contract response times (e.g., ambulance response time, technical support response time, delivery time for goods, software update timing).

Would you select/recommend this vendor again? Yes

<table>
<thead>
<tr>
<th>Juliet P. Cooper</th>
<th>Juliet P. Cooper</th>
<th>September 19, 2006</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ratings completed by (print name)</td>
<td>Ratings completed by (signature)</td>
<td>Date</td>
</tr>
<tr>
<td>Steven R. Katkovsky, M.D., Director</td>
<td>Department Head Signature</td>
<td>Date</td>
</tr>
<tr>
<td>Vendor Representative (print name)</td>
<td>Vendor Representative Signature</td>
<td>Date</td>
</tr>
</tbody>
</table>

"Vendor signature optional

Comments, corrective actions, etc:
CONTRACT RENEWAL

DEPARTMENT:  HEALTH & WELLNESS

BID/RFP# DESCRIPTION: 20050002YB/EXPANDED FAMILY PLANNING SERVICES

BID/RFP# NUMBER: 20050002YB

ORIGINAL APPROVAL DATE: March 16, 2005

RENEWAL PERIOD: FROM: 2007 TO December 31, 2007

NUMBER OF RENEWAL OPTIONS: 2

RENEWAL AMOUNT: 425,568.00

COMPANY'S NAME: Planned Parenthood of Georgia, Inc.

Address: 75 Piedmont Ave., Suite 800

City: Atlanta

State: Georgia

Zip: 30303

Signatures: See Next Page
Signatures:

Vendor agrees to accept the renewal option and abide by the terms and conditions set forth in the contract and specifications for Bid/RFP# ?nmsnnn?VR (Person signing must have signature authority for this company)

Name: Kay Scott (CEO, President, Vice President)

Vendor's Signature __________________________ Date 9-19-06

Attest:

Joanne Schafer Notary Public: Jeanie Schaffe

Tick: Notary

County: Fulton

Seal (Affix)

My Commission Expires: 8/17/17

Attest:

FULTON COUNTY

CHAIRMAN, BOARD OF COMMISSIONERS
OF FULTON COUNTY, GEORGIA

Date

CLERK TO THE COMMISSION

Department authorizes renewal option on the aforementioned Bid/RFP:

Department Head: Steven R^ftCatkpwsky, MD (Print)

Department Head Signature __________________________ Date 9-17-06

• HOC Chairperson signature required on renewals $ 50,000.00 or more or any Bid/RFP previously approved by the Board of Commissioners of Fulton County.
• Renewed/Current Insurance Certificate attached (if required) f j
• Current Performance and Payment Bonds attached (If required) / /